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| **Daily Scrum Meeting (15 minutes)** | | | | |
| **Date** | **Description** | **Affected** | **Actions** | **Developer** |
| 5/12/2016 | -Discuss about the user story  -Submit user story to pivotal tracker | - | -2 User Story is created | Chong Khuan Chen, Ooi Chun Chiat, Teh Zhi Rou and Yu Ke Quan |
| 6/12/2016 | -Discuss about what module is needed based on the user story | - | -A Total of 2 module is decided at the end of discussion | Chong Khuan Chen, Ooi Chun Chiat, Teh Zhi Rou and Yu Ke Quan |
| 7/12/2016 | -Discuss what functions is needed for each modules  -Discuss how the UI should look like  -Design UI for the system | -Each member have different approach of the functions  -Each member have different ideas for the UI design | -The functions for each module is decided  -The UI for the two module is finished | Chong Khuan Chen, Ooi Chun Chiat, Teh Zhi Rou and Yu Ke Quan |
| 8/12/2016 | -Coding Borrowed Book module  -Coding Registration module | -There are problems when handling with database | -Team member worked together to solved it.  -Coding continued tomorrow | Chong Khuan Chen and Ooi Chun Chiat  Teh Zhi Rou and Yu Ke Quan |
| 9/12/2016 | -Continue coding for both modules | - | -All functions is implemented | Chong Khuan Chen and Ooi Chun Chiat  Teh Zhi Rou and Yu Ke Quan |
| 10/12/2016 | -Due date  -Combine and test | -Some bugs are found when debugging | -Final checking for all documentation | Chong Khuan Chen, Ooi Chun Chiat, Teh Zhi Rou and Yu Ke Quan |
| 11/12/2016 | -Submit code to github | - | - | Teh Zhi Rou |

**Daily Scrum Meeting/Short Stand-up Meeting**